Student Education Support

This guide has been put together by OD&PL and will help you to identify the individuals, teams and departments who can offer you help and advice in your student education role. This information is also available at: studenteddev.leeds.ac.uk/student-education-support

Academic Roles

Pro-Deans for Student Education (SE) have a dual University and Faculty role and are directly responsible to the University, through the PVC for SE, for the quality assurance, standards and quality enhancement of their Faculty’s learning and teaching provision.

Director of Student Education reports to the Head of School and has a dual Faculty and School role. They are directly responsible to the Faculty, through the Pro-Dean for SE, for the quality assurance, standards and quality enhancement of the School’s learning and teaching provision.

Programme leaders are responsible for the development, organisation and management of a named programme and for the academic experience of the students on the programme.

Module leaders are appointed to develop, organise and manage the module(s) for which they are responsible.

Academic Integrity Leads/Officers exist in each school (or faculty), they appoint an academic integrity officer to ensure procedures around plagiarism education, procedures and investigations are consistent.

Academic personal tutor leads co-ordinate and promote effective personal tutoring of students within their school.

School Academic Leads for Inclusive Practice (SALIPs) help to promote and embed inclusive approaches. They will do this by helping you understand what this means for you, in your own disciplinary context.

Digital Education Academic Leads (DEALs) support colleagues within faculties with specific digital learning projects and initiatives along with Learning Technologist(s) - who work with academic and professional staff to develop and enhance e-learning.

Student success leads are based in faculties and in LITE and they help to support implementation of change and enhancement of practice to maximise student success - including sense of belonging.
Student Education Service (SES)
SES work in close partnership with academic colleagues, offering operational support for key aspects of the student experience. Each faculty has an education service manager (FESM) who oversees a team of functional managers in areas such as assessment and student support.

Student Education Development Team
The Student Education Development Team offers support to develop your teaching and learning practice at all stages of your teaching career.

Networks
Engaging in networks and sharing experiences and practice are a vital part of your teaching development. There are several networks who can provide peer support in areas of teaching practice.

Mentoring
Mentoring is a supportive learning relationship between a mentor who shares their knowledge, wisdom, work and life experiences with a mentee who is willing to learn and act upon this exchange. Mentoring is open to all staff.

Student Staff Partnership Forums
The University takes a partnership approach to teaching and these are formal channels of communication where students and staff work together to enhance the academic experience at Leeds.

Student support
The University has a wide range of sources of support for students and a set of established policies to help guide you in the provision of support to students.

Student academic skills
Skills@Library offer services and resources designed to help you develop your students’ academic skills.

Leeds sustainable curriculum
The Sustainability Service offers tools and guidance to any member of staff or student who wants to integrate sustainability into their programmes, modules and research projects.

Student Success Team
The student success project team work across all disciplines and services to support and implement change enhancing student success.